

**I. APPLICATION**

**\*APPLICANTS** (List all individuals involved):

GRADE LEVEL OR NAME	BUILDING	ACADEMIC DISCIPLINE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**CONTACT PERSON** (Person Preparing the proposal): \_\_\_\_\_

**DESCRIPTIVE TITLE OF PROPOSED PROGRAM:**

**Academic Area/Grade Level of Impact:**

**DATE OF SUBMISSION:** \_\_\_\_\_

**Proposed Date of Implementation:** \_\_\_\_\_

**Total Budget for Implementation of Proposed Program:** \$ \_\_\_\_\_

## **II. YOUR PROPOSAL**

**Please insert extra pages if the space provided is insufficient to allow for complete responses.**

### **A. Setting**

**I. What is the condition, situation or problem that your proposal addresses?**

**II. Give a broad overview of the proposed program.**

**III. What are the goals of the proposed program? (What do you expect the program will do to enhance the educational experience of students? What will it do for the schools involved?)**

**IV. How is the proposed program “new” and/or “different?”**

**V.A. When would the proposed program take place?**

**B. What would the daily and yearly schedule look like?**

**B. IMPACT**

**I.A. What effect would the proposed program have on the rest of the building’s operations?**

**B. Have you investigated those ramifications?**

**C. What were your conclusions?**

**C. Resources**

**I. What staff would you need?**

**A. Building Staff:**

**B. Other personnel (in and out-of-district):**

**C. How would the people listed above be used?**

**II. What other resources would you need? (Include such things as equipment, books, supplies, transportation, salaries, etc.)**

**III. What is the proposed budget? (Use categories suggested in questions 1 and 2 above to answer this question.)**

**A. Startup costs (For year one):**

**B. Continuing, ongoing costs (If the proposed program is approved for continuation beyond year one):**

#### **D. EVALUTATION**

**I. A. What are your specific student and program objectives.**

**B. At what point in the operation of the program do you expect to achieve these objectives?**

**C. How do you plan to evaluate or measure each of these objectives?**